

**Report to:** Cabinet

**Date:** 27 March 2019

**Title:** Wave Leisure Annual Service Delivery Plans 2019/20

**Report of:** Phillip Evans, Director of Tourism and Enterprise

**Cabinet member:** Councillor Tony Nicholson

**Ward(s):** All

**Purpose of report:** To seek Cabinet approval for the 2019/2020 Annual Service Delivery Plans for Leisure and Newhaven Fort proposed by Wave Leisure Trust

**Decision type:** Non-Key

**Officer recommendation(s):** (1) That Cabinet approves the Annual Service Delivery Plan for Leisure as set out in the report.  
(2) That Cabinet approves the Annual Service Delivery Plan for Newhaven Fort as set out in the report.

**Reasons for recommendations:** The management agreement between the Council and Wave Leisure requires Cabinet to approve the Annual Service Delivery Plans.

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## **1 Introduction**

1.1 The Council provides Wave Leisure Trust (WLT) with an Annual Service Statement that sets the framework for WLT to produce an Annual Service Delivery Plan (ASDP) for consideration by Cabinet. The latest ASDP are attached to this report at Appendix A (for the leisure service) and Appendix B (for Newhaven Fort).

## **2 Proposal**

2.1 ASDP Leisure Services 2019-2020

The ASDP Leisure Services is aimed to complement and support the Council's objectives to promote healthy lifestyles by developing a district wide leisure strategy. The LDC Annual Service Statement framework focuses on three core

outcomes:

- Increasing participation and reducing health inequality
- Improving accessibility and social inclusion
- Reducing environmental impact.

Within each of the three core outcomes the Council has set down a number of key priorities for 2019/2020. Wave is encouraged to augment existing networks and partnerships and seek to establish new relationships to deliver services that will be of benefit to the local community.

The plan underpins the Council's strategic aims and objectives. Emphasis is placed upon encouraging participation in rural communities and for families on a low income, particularly among Council tenants. WLT is encouraged to provide activities aimed at opportunities for increasing physical activity for older people to reflect the District's ageing population which is above the national average in every band over 50.

## 2.2 ASDP Newhaven Fort 2019/2020

On 1st May 2015 WLT was granted operational management responsibility for the Newhaven Fort. The four priorities for 2019/2020 are for WLT to:-

- 1) Enhance the regeneration opportunities in Newhaven by increasing the number of visitors to Newhaven Fort and generating local job opportunities.
- 2) Maintain and grow the heritage and educational potential of Newhaven Fort in a way which is accessible to the general public.
- 3) Improve the current facilities on offer.
- 4) Minimise the ongoing liabilities of the Council and potentially produce a revenue stream for the Council.

In order to achieve the above four LDC priorities, WLT has identified three separate but interlinked areas for the Newhaven Fort Management and Operational Team to focus on, namely:

- Experience
- Education
- Events

## 3 Outcome expected and performance management

- 3.1 Target and Outcomes are outlined within the ASDPs. If the proposed plans for 2019/2020 are approved by Cabinet, WLT will be notified of the Council's agreement and the plans will form part of WLT's contractual responsibility to deliver on behalf of the Council. At the end of 2019/20 an Annual Performance and Monitoring Report will provide key examples and outcomes for each of the

Wave actions .

- 3.2 The Council will monitor and evaluate WLT's performance against the plan. There will be a quarterly review of performance along with monitoring of the agreed performance indicators. WLT recognise that the plan should be numerate where possible with realistic and achievable outcomes; where it is not possible to measure outcomes statistically, alternative success criteria will be employed to measure the benefits to the community.

#### **4 Corporate plan and council policies**

- 4.1 The ASDPs meet the aspirations of the Council Plan 2016-2020 by delivering improvements for customers and communities, providing value for money services, and supporting resilient, healthy and engaged communities.

#### **5 Financial appraisal**

- 5.1 The Council provides WLT with an Annual Service Fee in return for which the Trust helps the Council achieve its aims and objectives as detailed in this report and appendices. The Annual Service Fee for 2019-2020 was approved by Cabinet in September 2018. The Service Delivery Plan as provided by WLT therefore has no additional financial implications.

#### **6 Legal implications**

- 6.1 The existing relationship between WLT and the Council is based on a contract in the form of a Funding and Management Agreement (FMA). The FMA requires WLT to deliver detailed and enforceable service obligations as the primary driver of the relationship. This includes an obligation on the part of WLT to submit Annual Service Delivery Plans for approval by the Council.

#### **7 Risk management implications**

- 7.1 Risk management screening has been completed and there are no additional risks to mitigate.

#### **8 Equality analysis**

- 8.1 Equality, accessibility and equality of opportunity are the building blocks of the Annual Service Delivery Plans. The key components of the plans have been designed to increase participation across a number of disadvantaged groups, reduce health inequality, improve accessibility and social inclusion and education. The plans detail how these aims will be achieved and take account of equality of opportunity to ensure that services are accessible as widely as possible and reflects the diversity of the local community.

## **9 Appendices**

- Appendix A – WLT Proposed Annual Service Delivery Plan Leisure 2019/2020
- Appendix B – WLT Proposed Annual Service Delivery Plan Newhaven Fort 2019/2020

## **10 Background papers**

The background papers used in compiling this report were as follows:

- WLT Proposed Annual Service Delivery Plan (Leisure and Newhaven Fort) as appended to this report.